

TOLBY Visit FAQs

Where does a TOLBY presentation take place?

TOLBY presentations take place at your school or event location.

Is there a fee to host a presentation?

There is no cost to host a presentation. This program is provided and administered by the Center for Energy and Environment (CEE), an energy non-profit in Minneapolis. Part of CEE's mission is to educate the community on energy and energy efficiency.

How long is the presentation?

A TOLBY presentation lasts 30 minutes. If you would like multiple presentations in a row (ex: multiple classrooms or grades), we need 10 minutes between each presentation to ensure a smooth transition.

What are the space requirements?

Presentations are usually in classrooms, multi-purpose rooms or a similar type of space. Space requirement depends on the size of the audience. There needs to be enough room for TOLBY to walk to the front of the classroom, as well as room for TOLBY and Emma to stand in the front. For three or more classrooms, we often like to hold the presentations in a gym, lunchroom or media center.

An additional changing room, close to the presentation room, is requested for TOLBY to change and wait in. This is usually a utility room, storage room, or empty classroom, and cannot be a public restroom.

How much set up time is needed before and after the program?

Expect the presenters to arrive 15 minutes before the scheduled presentation time, and leave 10 minutes after they are done.

Do I need to provide our own technology or equipment?

It is easiest if the presenter can use the classrooms screen and projector but we can also come with our own projector and computer. All that the school/ location needs to provide is a table to set the projector on and a screen.

Do teachers/ adults need to be present during the program?

Yes! We are great with kids, but we require a teacher or other school staff to supervise the students.

What age and size of groups do you present to?

The TOLBY program is best suited for 1st through 5th grade. We can present to a minimum of 10 with no maximum (providing there is a large enough space to accommodate everyone). Most presentations are to individual classrooms, or whole grade levels with 3 to 5 classrooms together.

How far do you travel?

We will always travel to schools and locations within the Twin Cities Metro area. We are willing to travel farther, but it is dependent on scheduling availability.

How do I schedule a visit?

E-mail or call Emma Appleman, to schedule a visit at eappleman@mncee.org or 612-335-5852.