

**SHINGLE CREEK NEIGHBORHOOD ASSOCIATION (SCNA)  
CENTER FOR ENERGY AND ENVIRONMENT (CEE)**

**COMPLETION CERTIFICATE**

This certificate relates to financing provided by the Shingle Creek Home Improvement Program for improvements at the address below.

\_\_\_\_\_  
Name of Borrower

\_\_\_\_\_  
Address of Property to be Improved

**CONTRACTOR**

I certify that the work has been completed in its entirety and in accordance with the agreement(s) between my company and the undersigned borrower.

I hereby certify that I am duly authorized to make the following certifications on behalf of my company.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date Completed

\_\_\_\_\_  
Amount

\_\_\_\_\_  
Title of Company Representative

**TOTAL FUNDS REQUIRED**

\$ \_\_\_\_\_  
Total

**BORROWER**

I (we) hereby certify that the contractor(s) or dealer(s) listed above have completed the work and/or delivered all materials for the home improvements specified in the Shingle Creek Home Improvement Application for the above-referenced Loan/Grant, in full compliance with the terms of the contract(s) evidencing the agreement(s) between the undersigned and said contractor(s) or dealer(s). The undersigned further hereby authorize(s) CEE to disburse in my (our) behalf Shingle Creek Loan/Grant Funds held by CEE on my (our) behalf, directly to the contractor(s) or dealer(s) contributing services or materials for the approved improvements.

\_\_\_\_\_  
Signature of Borrower

\_\_\_\_\_  
Date of Final Completion

**ADMINISTERING ENTITY**

The undersigned CEE agent hereby certifies that the above-referenced Loan/Grant is in conformity with SCNA Loan/Grant eligibility requirements, that the improvements which are the subject of the Loan/Grant have been completed; and that this Completion Certificate is given as evidence of CEE's compliance with the provisions of the SCNA Program guidelines.

\_\_\_\_\_  
CEE Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date