

PAYMENT PROCEDURES FOR NRP PROJECTS

You are performing work which will be paid for by funding from the Neighborhood Revitalization Program (NRP). These funds are being administered by CEE Financial Resources. The following information will familiarize you with the payment process.

- Contractors must obtain necessary permits from the City of Minneapolis. Failure to obtain necessary permits will result in delay of payment. To obtain permits, please call 612-673-5890.
- Once a permit is obtained from the City, a copy must be turned in to CEE before a check is issued.
- CEE must collect original invoices and lien waivers from the contractor before funds can be released. The contractor is also required to sign a completion certificate (provided by CEE at loan closing with the homeowner).
- **NO FUNDS WILL BE RELEASED** until project(s) are completed to customer satisfaction.
- If you have questions regarding this information, or to make arrangements for payment, please call Pat at **612-335-5880**.

CEE FINANCIAL RESOURCES

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